

121st Kalamunda Show

Terms and Conditions

Venue: Kalamunda Sporting Area, Canning Rd, Kalamunda

Dates: Friday 12th and Saturday 13th April 2019

Times: Friday 5 pm – 10 pm, Saturday 10 am – 10 pm

1. An invoice/receipt will be sent if your application is accepted
2. A copy of your insurance and business registration must accompany your expression of interest form
3. Access to stall area is via gate on corner of Recreation and Canning Road Kalamunda
4. Access to oval is via gate on McRea Rd Kalamunda
5. Stalls need to be set up and ready to sell/promote by 4:30 pm on Friday and 9:30 am on Saturday. Pack away is at 10 pm both nights or when show closes.
6. All Stalls are outside and on gravel. The area has a slight slope. Oval is grassed.
7. You will need to supply your own shelter, floor (if needed), tables and any other equipment you need
8. Each Stall is allocated 2 entry passes only as part of the cost. Passes for extra staff need to be purchased on application or full price will be charged when entering
9. Prepaid passes are available from Stall Coordinator Wednesday evening, Friday and Saturday before Kalamunda Show opens on show grounds or by prior arrangement.
10. Passes are in the form of wrist bands and will need to be worn while within Kalamunda Show grounds, replacement bands are available upon providing damaged band to site coordinator
11. Organisers reserve the right to refuse any stall if not deemed appropriate
12. Allocation of space is at the organisers discretion
13. No alcoholic beverages are to be consumed outside of the Bar area
14. Stallholders who wish to only be there for different hours will need to advise the coordinator at time of application.
15. Any product for sale, which is deemed unsuitable, must be withdrawn or the stallholder will be asked to leave the grounds. This includes Laser lights, drug related material, metal knives and swords and any other product not disclosed at time of application.
16. Vehicles will have access to the show grounds before 4 pm on Friday and 9 am Saturday and after the show closes and when free of patrons both nights
All vehicles must travel at 8 kmph with hazard lights on, while on show grounds
17. Parking –
NO PARKING ALLOWED ON SITE
NO PARKING ALLOWED ON RECREATION OR CANNING RD
There will be parking available for stallholders one standard vehicle each in a set area on show grounds included in site cost.
Gates to this area will be locked at 4:30 pm on Friday and 9:30 am on Saturday and unlocked after the fire works both nights or when show is deemed closed
Parking permits will be handed out before the show either Friday or Saturday, map on back of pass
18. No dogs or pets allowed within show grounds
19. All sites must be maintained neat and tidy for the duration of the show and free of rubbish at the conclusion
20. **All sites selling or giving away food require a City of Kalamunda Temporary Food Stall Permit**
THIS IS THE STALLHOLDERS RESPONSIBILITY
<http://www.kalamunda.wa.gov.au/Services/Health/Temporary-Food-Stalls-Village-Market>
Please be aware that the shire does visit the show and any stall without a permit will be asked to leave

MUST BE COMPLETED 3 WEEKS PRIOR TO SHOW

COSTS

FOOD COURT

Frontage @ \$17.00/meter or part there of

Depth @ \$8.50/meter or part there of

Full Power Connection – \$6.50 per square meter

Includes overnight connection for fridge

Friday 3 pm – 10 pm

Saturday 8 am – 10 pm

Other power usages - if not using full power

Lighting connection \$20 per stall

Overnight power connection \$10 per night (fridge only)

MAIN ENTRANCE FROM RECREATION RD

Frontage @ \$17.00/meter or part there of

Depth @ \$8.50/meter or part there of

Lighting connection \$20 per stall

Overnight power connection \$10 per night (fridge only)

MARKET STALLS

Standard 3 x 3 - \$60

or

Frontage @ \$15.00/meter or part thereof

Depth @ \$7.50/meter or part thereof

Lighting connection \$10

Overnight power connection \$10 per night (fridge only)

Oval

Price on request

Middle of Oval - Saturday 10 am – 4 pm only

Walkway to Sideshow Alley – normal show hours

Extra Passes \$7.00 each

Extra vehicle parking space \$40 each if space available

OTHER TIMES (Friday only or Saturday only)

Percentage of normal price for area requested

Lighting and overnight power the same for area requested

PUBLIC SAFETY AND ELECTRICAL REQUIREMENTS FOR KALAMUNDA SHOW STALLHOLDERS.

WorkSafe - Department of Commerce, Western Australia has advised the Organisers, the Kalamunda and Districts Agricultural Society that the following must be observed.

1 PREVENTION OF INJURY.

Dangerous projections such as Star Pickets and tent pegs must be rendered safe in some way. Plastic caps on the star pickets are ideal, but some method must be employed that will ultimately prevent injury to a person coming into contact with any item that may cause injury.

2 ELECTRICAL EQUIPMENT.

All Stalls using electrical equipment on Kalamunda Show Grounds must have their appliances and cords (this includes lights) with a current label/sticker

This label/sticker should state the date that the appliance/equipment was tested, the relevant Australian standard to which it was tested and signature of the person who carried out the checking and testing. In accordance with Australian Standard AS 3760-2003: "In-service safety inspection and testing of electrical equipment".

Also in line with OH&S requirements.

This also includes people using their own generators for power

3 ONSITE POWER

As power to the site is limited the following restrictions must be observed.

- **A maximum of two 150 watt floodlights are allowed per stall.**
- **No 500 watt lights are permitted**
- Fluorescent lights are not permitted as experience has shown that they can cause circuit breakers to drop out thereby causing inconvenience to others by cutting all power.
- Each stallholder is strongly advised to use a safety switch or Residual current device within their stall.
- Long extension cords (20-30 Meters minimum) will be needed to reach power outlets on the ground.
- **Power is supplied for NIGHT TIME LIGHTING, EFTPOS machines, COMPUTERS and overnight Fridge requirements only.**
- **Full power connection only available in Food Court** – cords can only be connected once a Kalamunda Show worker has verified your equipment and cords have meet current standards, overnight power for fridge is available
- Other needs beyond this (e.g. cooking) will have to be provided for by the stallholder by means of **SILENCED GENERATOR**. Non-silenced generators will not be allowed to run during show hours
- **Please note:** There will be an audit of all Electrical components such as lights, flexible cords, extension leads, portable outlet devices and residual current devices by an Authorized (Certified) Electrician during the Show and any component not having the correct tagging will be disconnected.

Should you have any queries please contact the Site Coordinator